

Country Springs Elementary
PFA Meeting 2020-21
~ September 8, 2020 Minutes ~

Attendance: Dr. Hathuc, Christine Wilson, Lisa Viray, Cyndy Chowtham, Hee-Seon Lyu, Hana Chen, Jen Holtkamp, Khan Lau, Suzy Desouki, Joel Torres, Juni Lau, Angela Haines, Cristy Lares, Pauline Ryow, Grace Noe, Alison Ninofranco, Lala Lee, Kristine Reyes, Raymund Chua, Marie Bonovitz

Call to Order: 8:32 am

Review/approval of August 11th Minutes: 1st: J. Torres, 2nd: J. Lau, Nay: 0, Ayes: All

President's Report – Lisa Viray

- Details of Fall fundraiser
- Ideas for yearbook layouts
 - Met with Yearbook Coordinators
 - Yearbook portraits in October
 - Inform Yearbook Coordinators re: other ideas
- Final sales of Book Fair

Principal's Report – Dr. Hathuc

- Received an update from the District re: marquee
 - District & Vendor came out to look at marquee
 - Will share with PFA once estimated cost is available
- Has meeting re: back to school plans
- Mrs. Wilson also has her meeting scheduled

Assistant Principal's Report – Mrs. Wilson

- No items to report

Faculty Representative – Mrs. Angela Haines

- Electronic Marquee Update: Is this a planned purchase for this year?
 - Will not be purchased this year due to funding
- "New" Grade Level "Additional Start-Up Funds"- for teachers who changed grade levels this year.
 - No funds at this time. Can revisit at a later time depending on fundraiser results.
- PFA Financial Report- Since I'm new to this committee, (I may not have the correct information) was a report on expenditures and funds made available to the teachers?
 - Teachers were asking and I don't recall if we missed an email with that information/not.

- If not, can the teachers receive a copy of this?
 - Joel shared a copy of SY 20-21 budget

Treasurer's Report – Joel Torres

- August Update:
 - Beginning Balance: \$68,486.17
 - Deposits: \$4097.82
 - Withdrawals: \$8,781.00
 - Bank Ending Balance: \$63,802.99
- Uncleared Transactions: \$1,441.22
- New Book Balance: \$62,361.77
- Taxes have been prepared and e-filed by Robert Bruce, CPA.

1st VP – Alison Ninofranco

- No items to report

2nd VP – Khan Lau

- Step It Up Fundraiser
 - School will receive 60% from the Fundraiser, 40% to go to the Fundraiser company
 - Email to be sent out to parents to donate directly to the school
 - No products to be sold
 - Prizes will be given, provided by the company
 - Consider a Drive-Thru event for prize pick-up. Approved by Dr. Hathuc

3rd VPs – Suzanne Desouki, Grace Noe, & Amanda Emanuele

- No items to report

4th VPs – Lala Lee and Kristine Reyes

- First Family Dinner Night: Monday, September 14 at Chipotle from 4-8pm.
 - Online code will be available to allow people to order online and pick up.
 - Minimum of \$150 in total sales to receive any donation.
 - Will have parents submit receipts on PFA page
 - Flyer to be emailed to parents by Dr. Hathuc.
 - Will post a flyer on Facebook
 - Will create a Gmail account for receipts to be sent to.

Auditor – Jinnefer Razo *(Not present)*

Financial Secretary – Gracie Enriquez *(Not present)*

Historians – Suzanne Desouki and Roberta Lin

- Please share ideas for yearbook

Parliamentarian – Wayne Chien *(Not present)*

Hospitality – Jennifer Holtkamp

- No items to report

Room Parent Coordinators – Juni Lau and Hana Chen

- Birthday shoutouts
 - Mrs. Haines to discuss with teachers and obtain consent to post shout outs on Facebook

Spirit Wear Coordinators – Cristy Lares and Gracie Enriquez

- DL teachers were given a CS t-shirt
 - Let Cristy know who your DL teacher is so she can drop off a shirt to the teacher at their school
 - Per Dr. Hathuc, give notice to the school site first that you will be dropping off shirt
- Online sales are still active
 - Got 11 sales in 1.5 week

Book Fair Coordinators – Cyndy Chowtham and Pauline Ryow

- Virtual Book Fair: Started 9/1 and Ends 9/9
 - Sales through 9/8: Shows 0, but uncertain if Scholastic is posting real time sales
 - Have emailed Scholastic for update regarding sales
 - Link is available for 14 days
 - CS will still receive profit for purchases through the link even after the 14-day window
 - Thank you to Mrs. Wilson for sending out an email re: Book Fair
 - Still waiting for wish list from teachers. Only 1 teacher (non-CS) has given a wish list

Art Palette Coordinator – Lina Kim *(Not present)*

4th Grade Coordinator – Hee-Seon Lyu

- No items to report

5th Grade Coordinators – Hana Chen and Cristy Lares

- No items to report

6th Grade Coordinators – Suzanne Desouki and Marie Bonovitz

- August 19th: Virtual meeting with 6th Grade teachers
 - Science Camp has been cancelled
 - Police Academy might still take place
 - Mrs. Keuning coordinating with Mr. Mena
 - Payment: One by one basis depending on activity
 - Working on class t-shirt design
 - Other activities are TBD

Old Business/New Business

- Activities: Open to suggestions for different school wide ideas to boost morale
- October 13th: Next PFA Meeting
- Lisa will send email asking for volunteers to help with Fall Fundraiser

Adjourn: 9:19 am